



Interview Tips

Preparing for a job interview is essential to making a good impression. Succeeding in job interviews takes research, practice, and persistence. The more effort you put into preparing for your interview, the more success you will create in landing a job offer.

Preparing for a job interview is essential to making a good impression. Succeeding in job interviews takes research, practice, and persistence. The more effort you put into preparing for your interview, the more success you will create in landing a job offer.

- Arrive on time, ready and prepared for the interview.
 - Know where you're going, who to ask for, parking, etc.
 - Five minutes early is key; don't show up too early, and definitely don't arrive late.
 - Bring a copy of your resume and a list of questions you would like to ask the interview, as well as pen and paper to jot down notes.

- Conduct research on the employer and job opportunities.
 - Review the company website for 15 minutes – latest articles, and recent announcements, and navigate website tabs to understand organizational structure and company mission, vision, core values, and priorities. Visit their social media platforms.

- Review common interview questions and prepare your responses.
 - Prepare and identify the top desired traits for the role and prepare examples that clearly demonstrate your experience and abilities to the interviewer.

- Dress to gain and command respect.
 - Select clothing, accessories, makeup, and hairstyle that command respect in your target industry. Dress should be based on the industry or role.

- Make a good first impression.
 - Be authentic, upbeat, focused, confident, and concise.
 - Remember the importance of body language.
 - Ask questions.
 - Know how to sell yourself (skills, abilities, experience, knowledge) and close the deal.

- Thank the interviewer(s) in person before you leave.