



Interview Tips

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- Arrive on time, ready and prepared for the interview.
 - Know where you're going, who to ask for, parking, etc.
 - Five minutes early is key; don't show up too early, and definitely don't arrive late.
 - Bring a copy of your resume and a list of questions you would like to ask the interview, as well as pen and paper to jot down notes.
- Conduct research on the employer and job opportunities.
 - Review the company website for 15 minutes – latest articles, and recent announcements, and navigate website tabs to understand organizational structure and company mission, vision, core values, and priorities. Visit their social media platforms.
- Review common interview questions and prepare your responses.
 - Prepare and identify the top desired traits for the role and prepare examples that clearly demonstrate your experience and abilities to the interviewer.
- Dress to gain and command respect.
 - Select clothing, accessories, makeup, and hairstyle that command respect in your target industry. Dress should be based on the industry or role.
- Make a good first impression.
 - Be authentic, upbeat, focused, confident, and concise.
 - Remember the importance of body language.
 - Ask questions.
 - Know how to sell yourself (skills, abilities, experience, knowledge) and close the deal.
- Thank the interviewer(s) in person before you leave.